

W. 12.9.

AGENDA COVER MEMO

AGENDA DATE: February 10, 2004

TO: Board of County Commissioners

FROM: Department of Health & Human Services

PRESENTED BY: Rob Rockstroh

AGENDA ITEM TITLE: In the Matter of Delegating Authority to the County Administrator as an Authorized Representative to Sign Applications to Medicare and Medicaid Related to Mental Health Services

I. MOTION

TO DELEGATE AUTHORITY TO THE COUNTY ADMINISTRATOR AS AN AUTHORIZED REPRESENTATIVE TO SIGN APPLICATIONS TO MEDICARE AND MEDICAID RELATED TO MENTAL HEALTH SERVICES

II. ISSUE OR PROBLEM

In order for Lane County to bill Medicare and Medicaid for covered services provided by Lane County Mental Health staff, applications must be submitted.

III. DISCUSSION

A. Background / Analysis

Medicare and Medicaid billings have been a continuous part of funding mental health services for the past decade and beyond. Approximately 13 percent of ongoing Mental Health funding comes from Medicaid and Medicare billings.

In order for Mental Health to continue to bill Medicare and Medicaid, Lane County must resubmit their applications for provider numbers. All providers given billing numbers prior to 1997 are required to resubmit applications. The Board of Commissioners or their designee must be delegated as an authorized representative to sign those necessary applications.

This order is requesting that the Board of County Commissioners delegate authority to the County Administrator as an authorized representative to sign those necessary applications for Mental Health to reapply for Medicaid and Medicare numbers and continue to have authority to bill for covered services.

B. Alternative / Options

1. To delegate authority to the County Administrator as an authorized representative to sign applications to Medicare and Medicaid related to Mental Health Services.
2. Not to delegate authority to the County Administrator as an authorized representative to sign applications to Medicare and Medicaid related to Mental Health Services.

C. Recommendation

To approve number one above.

D. Timing

Medicare requires our application to be submitted by February 15, 2004, therefore this is coming to the Board as an emergency item.

IV. IMPLEMENTATION

Upon approval by the Board, the County Administrator will sign the necessary applications to Medicare and Medicaid related to the Federally Qualified Health Center.

V. ATTACHMENTS

Board Order

BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) IN THE MATTER OF DELEGATING AUTHORITY TO THE
AND ORDER:) COUNTY ADMINISTRATOR AS AN AUTHORIZED
) REPRESENTATIVE TO SIGN APPLICATIONS TO MEDICARE
) AND MEDICAID RELATED TO MENTAL HEALTH SERVICES

WHEREAS, billing of Medicare and Medicaid for reimbursable mental health services is budgeted to be a revenue source for Lane County Health & Human Services; and

WHEREAS, in order to continue to bill Medicare and Medicaid for services, the applications to Medicare and Medicaid must be signed by the Board of County Commissioners or their designee.

NOW THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that the Board of County Commissioners delegate authority to the County Administrator, William VanVactor, as an authorized representative to sign applications to Medicare and Medicaid related to mental health services.

DATED this _____ day of February 2004.

Bobby Green, Chair
Board of County Commissioners

APPROVED AS TO FORM
Date 2/5/04 Lane County
J. Laidlaw
OFFICE OF LEGAL COUNSEL